

Position Title:	Children's Counsellor & Group Facilitator
Employment type:	Part Time 0.8 EFT, ongoing
Department:	Safer Places & Recovery
Location:	Thomas Holmes Drive, Maribyrnong Outpost site (1 day per week) at Melton or Wyndham areas
Salary:	SCHADS Level 6, pay point dependant on experience
Reporting To:	Team Leader – Counselling
Exemption:	VCAT Exemption No. H119/2017 (subject to Equal Opportunity Act 2010) This means we can employ only women and gender diverse people, or people from a particular cultural background when required.
Child safe standard:	GenWest is a child safe organisation, in order to be a successful candidate evidence of a relevant police check and Working with Childrens Check is required (WWCC)

About the Role

The Children's Counsellor & Group Facilitator will be responsible for a range of child-focused and trauma-informed counselling and group work interventions to children and their families who have experienced family violence, ensuring that all therapeutic activities are adaptive and responsive to identified needs.

Role Duties/Responsibilities/Tasks

As a Children's Counsellor & Group Facilitator your main responsibilities will include:

- Undertake assessments of children and their families to determine individual needs
- Provide therapeutic counselling interventions to children, including using creative modalities such as Art Therapy and Play Therapy (occasionally providing outreach at schools when required)
- Undertake ongoing family violence risk assessments of children and their families
- Provide tailored group and/or single session child-centered and trauma-informed family counselling interventions and counselling
- Provide support and information to parents/caregivers regarding strategies for effective parenting specific to the needs of the child
- In consultation with the counselling team leader, plan, co-facilitate and evaluate therapeutic groups for children
- Actively promote the therapeutic groups to services that work with families impacted by family violence to enhance referrals
- Contribute to the development, implementation, monitoring and review of the integrated family violence services work plan in relation to children's counselling services

- In conjunction with the team leader, actively monitor the performance standards against DFFH requirements to ensure ongoing accreditation for the program
- Maintain accurate case files and associated documents/notes to meet all auditing requirements
- Ensure all client critical incidents are managed and documented as per GenWest policy and DFFH critical incident instructions
- Ensure program data (IRIS) is collected to inform program planning and to meet DFFH recording requirements
- Provide support and secondary consultation to other GenWest integrated family violence services staff and external service providers regarding the developmental needs of children and the impact of family violence
- Provide secondary consultation and advocacy to external health, community and education services providers regarding the developmental needs of children
- Participate in the delivery of trauma-informed community education sessions to external agencies when required
- Actively promote GenWest and our programs with community partners to ensure maximum collaboration
- Participate in regular supervision to discuss clients and workload as agreed to with counselling team leader
- Participate in the development, monitoring and review of clear work plans to set and meet objectives
- Actively participate in team, program, stream and staff meetings and planning days
- Adhering to all Work, Health, and Safety protocols
- Adhering to the Code of Conduct at GenWest and displaying at all times workplace respect

Skills, Qualifications & Experience

Essential

- Tertiary qualifications in a therapeutic discipline (such as Psychology, Social Work or related field)
- Eligibility for AASW membership of other professional body
- Highly developed understanding of child development therapy, trauma-informed therapeutic practice and attachment theory
- Relevant working experience within a comparable role
- Substantial direct service delivery experience (assessment & therapeutic interventions)
- Demonstrated understanding of legislation, theory and practice relating to provisions of family violence services to women and children
- Demonstrated commitment to the provision of high-quality services, feminist policy and practice
- Experience in development and maintaining effective working relationships
- Excellent verbal and written communication and interpersonal skills
- The ability to work with minimal direction while accepting a high level of responsibility and accountability
- Sound computer skills including data base applications
- Working with Children check
- Police check (and international police check if lived overseas for a year or more in the last 10 years)
- Current VIC driver's license

GenWest recognises that the land on which we work and provide our services always was and always will be Aboriginal land. We pay our respects to Elders past and present. We proudly acknowledge the Aboriginal and Torres Strait Islander communities across Naarm's west, their rich culture, diversity, histories and knowledge, and the contribution they make to the life of this region.

Desired

- Clinical training in creative modalities for children including Art Therapy, Music Therapy, Drama Therapy. Dance/movement Therapy and/or Play Therapy
- Experience with guiding peers and external parties regarding information sharing and promotion

Acknowledgement

This position description may be reviewed.

I declare that I have read and understood the requirements of this position, discussed any queries or concerns with the respective manager at GenWest, and feel that I am able to fulfill the requirements of this position.

Employee Name:	Signature:	Date:
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